

FIRTHMOOR PRIMARY SCHOOL
Ingleby Moor Crescent
Darlington

Application for leave of absence during term time

Child's/children's name/s

.....

Class/Classes

From..... to

(1st day of absence from school) (last day of absence from school)

Makingschool days **(insert number of school days being missed)**

Reason for leave of absence in term time:

.....

.....

.....

Signed (parent/carer)

Date.....

This is to confirm that the leave of absence request for

(name/s).....

.....

is authorised unauthorised

Mrs Dixon
Head Teacher Date

Comments