

Firthmoor Primary School

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Headteacher – Mrs A Dixon



10th October 2016

Dear Parent/Carer,

There will be two open afternoons for parents of children in Reception.

These will take place on **Tuesday 18th October and Wednesday 19th October** from 3.15pm until 5.45pm.

Please complete the form on the reverse of this letter, indicating your preferred day and time bracket, and then **return to your child's class teacher no later than Thursday 13th October.**

Please note that some time brackets are extremely popular, and although teachers will do their best to accommodate, appointments will be allocated on a first come, first-served basis.

Your appointment time will be confirmed and sent home with your child on a slip.

Yours faithfully



A Dixon
Headteacher

